



*Getting Started Guide*

***Chapter 13***  
***Getting Started with***  
***Macros***

*Using the Macro Recorder*

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## Your first macros

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A macro is a saved sequence of commands or keystrokes that are stored for later use. An example of a simple macro is one that “types” your address. The OpenOffice.org macro language is very flexible, allowing automation of both simple and complex tasks. Macros are especially useful to repeat a task the same way over and over again.

OpenOffice.org macros are usually written in a language called StarBasic, or just abbreviated Basic. Although you can learn Basic and write macros, there is a steep learning curve to writing macros from scratch. The usual methods for a beginner are to add macros that someone else has written and to use the built-in macro recorder, which records your keystrokes and saves them for use.

Most tasks in OpenOffice.org are accomplished by “dispatching a command” (sending a command), which is intercepted and used. The macro recorder works by recording the commands that are dispatched (see “The dispatch framework” on page 13).

### Adding an existing macro

The first step in learning macro programming is to find and use existing macros. This section assumes that you have a macro that you want to use; the macro may be in an email, on a web page, or even in a book. For this example, use the macro in Listing 1.

*Listing 1: Simple macro that says hello.*

```
Sub HelloMacro
  Print "Hello"
End Sub
```

You must create a library and module to contain your macro; this is covered in “Macro organization” on page 14. Use these steps to create a library to contain your macro:

- 1) Use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the OOO Macro dialog (see Figure 1 and Figure 6).
- 2) Click Organizer to open the OOO Basic Macro Organizer dialog (see Figure 7).
- 3) Select the *Libraries* tab.
- 4) Set the *Location* to *My Macros & Dialogs*, which is the default.
- 5) Click **New** to open the New Library dialog. Enter a library name such as “TestLibrary” and click **OK**.
- 6) Select the *Modules* tab.
- 7) In the *Module* list, expand *My Macros* and select TestLibrary. A module named Module1 already exists and can contain your macro. You can click **New** to create another module in TestLibrary.
- 8) Select the Module1, or the new module that you created, and click **Edit** to open the OOO Integrated Debugging Environment (IDE).
- 9) The IDE is a text editor for macros that allows you to edit and create macros. Copy the macro into the IDE.

When a new module is created, it contains a comment and an empty macro named Main, that does nothing.



*Listing 2: Contents of Module1 after it is created.*

```
REM ***** BASIC *****  
  
Sub Main  
  
End Sub
```

Add the new macro either before Sub Main or after End Sub. In Listing 3, the new macro has been added before Sub Main.

*Listing 3: Module1 after adding the new macro.*

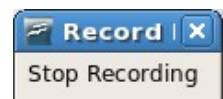
```
REM ***** BASIC *****  
  
Sub HelloMacro  
  Print "Hello"  
End Sub  
  
Sub Main  
  
End Sub
```

Click on the Run Basic button  in the toolbar to run the first macro in the module. Use the Macro dialog, opened using the Select macro button  or **Tools > Macros > Organize Macros > OpenOffice.org Basic**, to select and run any macro in the module.

## Creating a simple macro

Imagine repeatedly entering simple information. Although you can store the information in the clipboard, if you use the clipboard for something else, the contents are changed. Storing the contents as a macro is a simple solution. (In some simple cases, including the example used here, a better solution is to use AutoText.)

- 1) Use **Tools > Macros > Record Macro** to start recording a macro. A small window is displayed so you know that OpenOffice.org is recording.
- 2) Type the desired information or perform an appropriate series of operations. In this case, I typed my name, *Andrew Pitonyak*.
- 3) Click the **Stop Recording** button to stop recording, save the macro, and display the OpenOffice.org Basic Macros dialog.



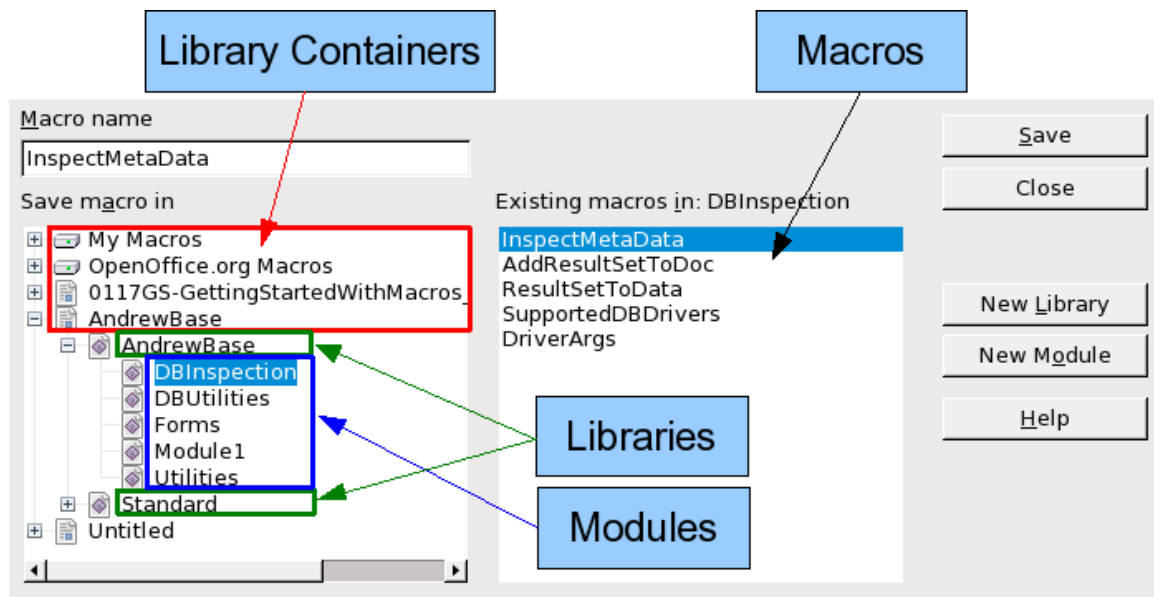


Figure 1: OOO Macro Organizer dialog, DBInspection library selected

- 4) Be certain to open the library container named *My Macros*. Find the library named *Standard* under *My Macros*. Be warned, *every* library container has a library named *Standard*. Select the *Standard* library and click **New Module** to create a new module to contain the macro.
- 5) The default module name is *Module1*. Type a descriptive name and click **OK** to create the module. The OpenOffice.org Basic Macros dialog is displayed again, showing the new module.



Figure 2: Give your module a meaningful name

- 6) Highlight the newly created module. In the upper left corner, type the macro name to use, such as "EnterMyname", and then click **Save** to save the macro.

If you followed all of the steps, the *Standard* library now contains a module named *Recorded*, which contains the *EnterMyName* macro, as shown in Figure 3. When OOO creates a new module, it automatically adds the macro named *Main*.

## Running the macro

Use **Tools > Macros > Run Macro** to open the Macro Selector dialog. Select the newly created macro and click **Run**.

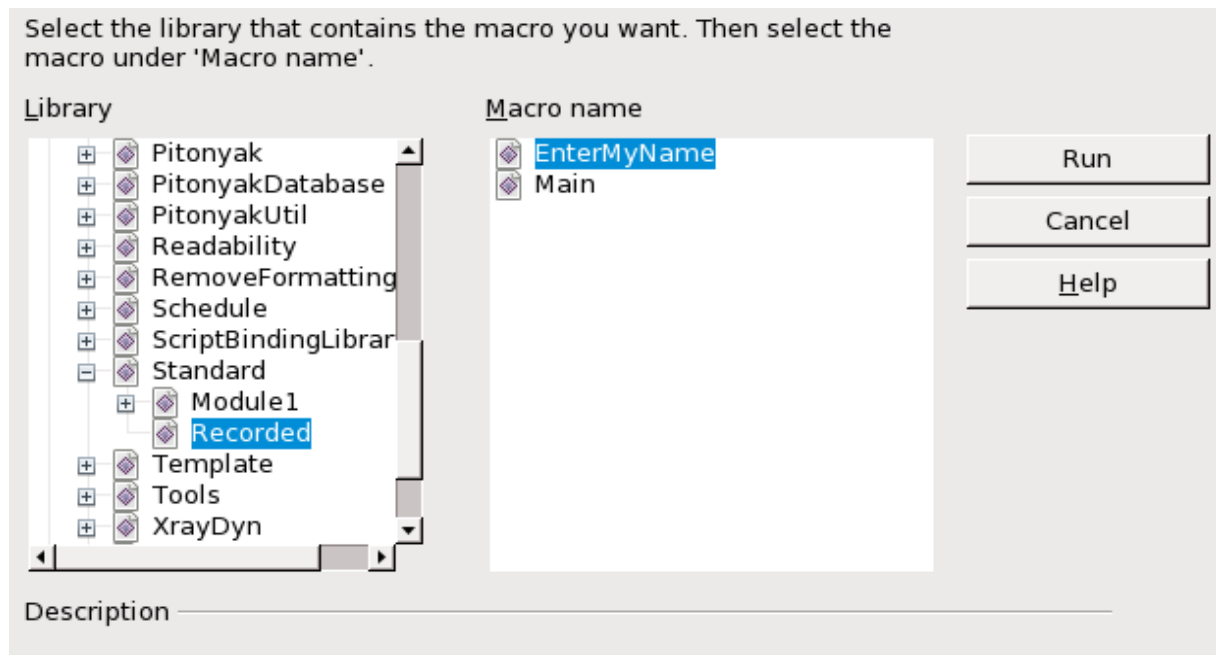


Figure 3: Select your macro and click Run

There are other methods to run a macro. For example, use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the macro organizer, which contains a **Run** button as well. Another method is to use the macro organizer; the dialog usually opens faster, but the selection process may be slightly slower.

## Viewing and editing the macro

You can view and edit the macro that was just created. Use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the OpenOffice.org Basic Macros dialog (see Figure 3). Select the new macro and click **Edit** to open the macro in the Basic IDE (Integrated Development Environment).

Listing 4: Generated "EnterMyname" macro.

```
REM ***** BASIC *****
Sub Main

End Sub

sub EnterMyName
rem -----
rem define variables
dim document as object
dim dispatcher as object
rem -----
rem get access to the document
document = ThisComponent.CurrentController.Frame
dispatcher = createUnoService("com.sun.star.frame.DispatchHelper")

rem -----
dim arg1(0) as new com.sun.star.beans.PropertyValue
arg1(0).Name = "Text"
arg1(0).Value = "Andrew Pitonyak"
```

```
dispatcher.executeDispatch(document, ".uno:InsertText", "", 0, args1())
end sub
```

The macro in Listing 4 is not as complicated as it first appears. Learning a few things helps significantly in understanding the generated macros. The discussion starts with features near the top of the macro listing and describes them. If you like to avoid details, then simply change the text “Andrew Pitonyak” in the macro above to what you want to insert at the current cursor position.

### Comments start with REM

The keyword REM, short for *remark*, starts a macro comment. All text after REM (on the same line) is ignored. As a short cut, the single quote character can also be used to start a comment.

---

**Tip**

StarBasic is not case-sensitive for keywords, so REM, Rem, and rem all start a comment. If you use symbolic constants defined by the API, it is safer to assume that the names are case-sensitive—symbolic constants are an advanced topic not usually needed by people that use the macro recorder.

---

### Defining subroutines with SUB

Individual macros are stored in subroutines defined with the keyword SUB. The end of a subroutine is indicated by the words END SUB. The code starts by defining the subroutine named Main, which is empty and does nothing. The next subroutine, EnterMyName, contains the generated code.

---

**Tip**

OpenOffice.org always creates an empty subroutine named Main when it creates a module.

---

There are advanced topics that are beyond the scope of this document, but knowing about them might be of interest:

- You can write a macro so that values can be passed to the subroutine. The values are called arguments. Recorded macros do not accept arguments.
- Another kind of subroutine is called a function. A function is a subroutine that returns a value. The keyword FUNCTION is used rather than SUB to define a function. Generated macros are always of type SUB.

### Defining variables using DIM

You can write information on a piece of paper so that you can look at it later. A variable, like a piece of paper, contains information that can be changed and read. The DIM statement is similar to setting aside a piece of paper to be used to store a message or note.

The EnterMyName macro defines the variables *document* and *dispatcher* as type *object*. Other common variable types include *string*, *integer*, and *date*. A third variable, named *args1*, is an array of property values. A variable of type *array* allows a single variable to contain multiple values, similar to storing multiple pages in a single book. Values in an array are usually numbered starting from zero. The number in the parentheses indicates the highest usable number to access a storage location. In this example, there is only one value, and it is numbered zero.



## Pulling the macro together

The following details are very complete; it is not important to understand all of the details. The first line defines the start of the macro.

```
sub EnterMyName
```

Declare two variables:

```
dim document as object
```

```
dim dispatcher as object
```

ThisComponent refers to the current document.

The CurrentController property of a document refers to a service that “controls” the document. For example, when you type, it is the current controller that notices. The current controller then dispatches the changes to the document’s frame.

The Frame property of a controller returns a main frame for a document. Therefore, the variable named *document* refers to a document’s frame, which receives dispatched commands.

```
document = ThisComponent.CurrentController.Frame
```

Most tasks in OpenOffice.org are accomplished by dispatching a command. OOO includes a dispatch helper service, which does most of the work to use dispatches in macros. The method CreateUnoService accepts the name of a service and it tries to create an instance of that service. On completion, the dispatcher variable contains a reference to a DispatchHelper.

```
dispatcher = createUnoService("com.sun.star.frame.DispatchHelper")
```

Declare an array of properties. Each property has a name and a value. In other words, it is a name/value pair. The created array has one property at index zero.

```
dim args1(0) as new com.sun.star.beans.PropertyValue
```

Give the property the name “Text” and the value “Andrew Pitonyak”, which is the text that is inserted when the macro is run.

```
args1(0).Name = "Text"
```

```
args1(0).Value = "Andrew Pitonyak"
```

This is where the magic happens. The dispatch helper sends a dispatch to the document’s frame (stored in the variable named document) with the command `.uno:InsertText`. The next two arguments, *frame name* and *search flags*, are beyond the scope of this document. The last argument is the array of property values to be used while executing the command `InsertText`.

```
dispatcher.executeDispatch(document, ".uno:InsertText", "", 0, args1())
```

Finally, the end of the subroutine.

```
end sub
```

## Creating a macro

---

When creating a macro, it is important to ask two questions before recording:

- 1) Can the task be written as a simple set of commands?
- 2) Can the steps be arranged such that the last command leaves the cursor ready for the next command?

## A complicated example

I frequently copy rows and columns of data from a web site and format them as a table in a text document. First, I copy the table from the web site to the clipboard. To avoid strange formatting and fonts, I paste the text into a Writer document as unformatted text. I reformat the text with tabs between columns so that I can use **Table > Convert > Text to Table** to convert to a table.

I inspect the text to see if I can record a macro to format the text (remember the two questions that I ask). As an example, I copied the FontWeight constants group from the OpenOffice.org web site. The first column indicates the constant name. Each name is followed by a space and a tab.

DONTKNOW	The font weight is not specified/known.
THIN	specifies a 50% font weight.
ULTRALIGHT	specifies a 60% font weight.
LIGHT	specifies a 75% font weight.
SEMILIGHT	specifies a 90% font weight.
NORMAL	specifies a normal font weight.
SEMIBOLD	specifies a 110% font weight.
BOLD	specifies a 150% font weight.
ULTRABOLD	specifies a 175% font weight.
BLACK	specifies a 200% font weight.

I want the first column to contain the numeric value, the second column the name, and the third column the description. The desired work is easily accomplished for every row except for DONTKNOW and NORMAL, which do not contain a numeric value—but I know that the values are 0 and 100, so I will enter those manually.

The data can be cleaned in multiple ways—all of them easy. The first example uses keystrokes that assume the cursor is at the start of the line with the text THIN.

- 1) Use **Tools > Macros > Record Macro** to start recording.
- 2) Press *Ctrl+Right Arrow* to move the cursor to the start of “specifies”.
- 3) Press *Backspace* twice to remove the tab and the space.
- 4) Press *Tab* to add the tab without the space after the constant name.
- 5) Press *Delete* to delete the lower case s and then press *S* to add an upper case S.
- 6) Press *Ctrl+Right Arrow* twice to move the cursor to the start of the number.
- 7) Press *Ctrl+Shift+Right Arrow* to select and move the cursor before the % sign.
- 8) Press *Ctrl+C* to copy the selected text to the clipboard.
- 9) Press *End* to move the cursor to the end of the line.
- 10) Press *Backspace* twice to remove the two trailing spaces.
- 11) Press *Home* to move the cursor to the start of the line.
- 12) Press *Ctrl+V* to paste the selected number to the start of the line.
- 13) Pasting the value also pasted an extra space, so press *Backspace* to remove the extra space.

- 14) Press *Tab* to insert a tab between the number and the name.
- 15) Press *Home* to move to the start of the line.
- 16) Press *down arrow* to move to the next line.
- 17) Stop recording the macro and save the macro.

It takes much longer to read and write the steps than to record the macro. Work slowly and think about the steps as you do them. With practice this becomes second nature.

The generated macro has been modified to contain the step number in the comments to match the code to the step above.

*Listing 5: Copy the numeric value to the start of the column.*

```

sub CopyNumToCol1
rem -----
rem define variables
dim document as object
dim dispatcher as object
rem -----
rem get access to the document
document = ThisComponent.CurrentController.Frame
dispatcher = createUnoService("com.sun.star.frame.DispatchHelper")

rem (2) Press Ctrl+Right Arrow to move the cursor to the start of
"specifies".
dispatcher.executeDispatch(document, ".uno:GoToNextWord", "", 0, Array())

rem (3) Press Backspace twice to remove the tab and the space.
dispatcher.executeDispatch(document, ".uno:SwBackspace", "", 0, Array())

rem -----
dispatcher.executeDispatch(document, ".uno:SwBackspace", "", 0, Array())

rem (4) Press Tab to add the tab without the space after the constant name.
dim args4(0) as new com.sun.star.beans.PropertyValue
args4(0).Name = "Text"
args4(0).Value = CHR$(9)

dispatcher.executeDispatch(document, ".uno:InsertText", "", 0, args4())

rem (5) Press Delete to delete the lower case s ....
dispatcher.executeDispatch(document, ".uno>Delete", "", 0, Array())

rem (5) ... and then press S to add an upper case S.
dim args6(0) as new com.sun.star.beans.PropertyValue
args6(0).Name = "Text"
args6(0).Value = "S"

dispatcher.executeDispatch(document, ".uno:InsertText", "", 0, args6())

rem (6) Press Ctrl+Right Arrow twice to move the cursor to the number.
dispatcher.executeDispatch(document, ".uno:GoToNextWord", "", 0, Array())

rem -----
dispatcher.executeDispatch(document, ".uno:GoToNextWord", "", 0, Array())

```

```

rem (7) Press Ctrl+Shift+Right Arrow to select the number.
dispatcher.executeDispatch(document, ".uno:WordRightSel", "", 0, Array())

rem (8) Press Ctrl+C to copy the selected text to the clipboard.
dispatcher.executeDispatch(document, ".uno:Copy", "", 0, Array())

rem (9) Press End to move the cursor to the end of the line.
dispatcher.executeDispatch(document, ".uno:GoToEndOfLine", "", 0, Array())

rem (10) Press Backspace twice to remove the two trailing spaces.
dispatcher.executeDispatch(document, ".uno:SwBackspace", "", 0, Array())

rem -----
dispatcher.executeDispatch(document, ".uno:SwBackspace", "", 0, Array())

rem (11) Press Home to move the cursor to the start of the line.
dispatcher.executeDispatch(document, ".uno:GoToStartOfLine", "", 0, Array())

rem (12) Press Ctrl+V to paste the selected number to the start of the line.
dispatcher.executeDispatch(document, ".uno:Paste", "", 0, Array())

rem (13) Press Backspace to remove the extra space.
dispatcher.executeDispatch(document, ".uno:SwBackspace", "", 0, Array())

rem (14) Press Tab to insert a tab between the number and the name.
dim args17(0) as new com.sun.star.beans.PropertyValue
args17(0).Name = "Text"
args17(0).Value = CHR$(9)

dispatcher.executeDispatch(document, ".uno:InsertText", "", 0, args17())

rem (15) Press Home to move to the start of the line.
dispatcher.executeDispatch(document, ".uno:GoToStartOfLine", "", 0, Array())

rem (16) Press down arrow to move to the next line.
dim args19(1) as new com.sun.star.beans.PropertyValue
args19(0).Name = "Count"
args19(0).Value = 1
args19(1).Name = "Select"
args19(1).Value = false

dispatcher.executeDispatch(document, ".uno:GoDown", "", 0, args19())
end sub

```

Cursor movements are used for all operations (as opposed to searching). If run on the DONTKNOW line, the word *weight* is moved to the front of the line, and the first “The” is changed to “She”. This is not perfect, but I should not have run the macro on the lines that did not have the proper format; I need to do these manually.

## Running the macro quickly

It is tedious to repeatedly run the macro using **Tools > Macros > Run Macro** (see Figure 3). The macro can be run from the IDE. Use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the Basic Macro dialog. Select your macro and click **Edit** to open the macro in the IDE.

The IDE has a **Run Basic** icon in the toolbar that runs the first macro in the IDE. Unless you change the first macro, it is the empty macro named Main. Modify Main so that it reads as shown in Listing 6.

*Listing 6: Modify Main to call CopyNumToCol1.*

```
Sub Main
  CopyNumToCol1
End Sub
```

Now, you can run CopyNumToCol1 by repeatedly clicking the **Run Basic** icon in the toolbar of the IDE. This is very fast and easy, especially for temporary macros that will be used a few times and then discarded.

## Sometimes the macro recorder fails

---

Understanding the OpenOffice.org internals helps to understand how and why the macro recorder frequently fails. The primary offender is related to the dispatch framework and its relationship to the macro recorder.

### The dispatch framework

The purpose of the dispatch framework is to provide a uniform access to components (documents) for commands that usually correspond to menu items. I can use **File > Save** from the menu, the shortcut keys *Ctrl+S*, or click on the **Save** toolbar icon. All of these commands are translated into the same “dispatch command”, which is sent to the current document.

The dispatch framework can also be used to send “commands” back to the UI (User Interface). For example, after saving the document, the File Save command is disabled. As soon as the document has been changed, the File Save command is enabled.

If we see a dispatch command, it is text such as `.uno:InsertObject` or `.uno:GoToStartOfLine`. The command is sent to the document’s frame, and the frame passes on the command until an object is found that can handle the command.

### How the macro recorder uses the dispatch framework

The macro recorder records the generated dispatches. The recorder is relatively simple to implement and the same commands that are issued are recorded for later use. The problem is that not all dispatched commands are complete. For example, inserting an object generates the following code:

```
dispatcher.executeDispatch(document, ".uno:InsertObject", "", 0, Array())
```

It is not possible to specify what kind of object to create or insert. If an object is inserted from a file, you cannot specify which file to insert.

I recorded a macro and used **Tools > Options** to open and modify configuration items. The generated macro does not record any configuration changes; in fact, the generated code is commented so it will not even be run.

```
rem dispatcher.executeDispatch(document,
  ".uno:OptionsTreeDialog", "", 0, Array())
```

If a dialog is opened, the command to open the dialog is likely to be generated. Any work done inside the dialog is not usually recorded. Examples include macro

organization dialogs, inserting special characters, and similar types of dialogs. Other possible problems using the macro recorder include things such as inserting a formula, setting user data, setting filters in Calc, actions in database forms, and exporting a document to an encrypted PDF file. You never know for certain what will work unless you try it, however. The actions from the search dialog are properly captured, for example.

## Other options

When the macro recorder is not able to solve a specific problem, the usual solution is to write code using the OpenOffice.org objects. Unfortunately, there is a steep learning curve for the OOO objects. It is usually best to start with simple examples and then branch out slowly as you learn more. Learning to read generated macros is a good place to start.

If you record Calc macros, and the recorder can correctly generate a macro, there is an add-in created by Paolo Mantovani, which converts Calc macros when they are recorded. The final code manipulates OpenOffice.org objects rather than generating dispatches. This can be very useful for learning the object model.

You can download the macro recorder from Paolo's web site directly or from the OOO Macros web site. You should check both places to see which contains the latest version.

<http://www.paolo-mantovani.org/downloads/DispatchToApiRecorder/>

<http://www.oocomacros.org/user.php>

## Macro organization

---

In OpenOffice.org, macros are grouped in modules, modules are grouped in libraries, and libraries are grouped in library containers. A library is usually used as a major grouping for either an entire category of macros, or for an entire application. Modules usually split functionality, such as user interaction and calculations. Individual macros are subroutines and functions.

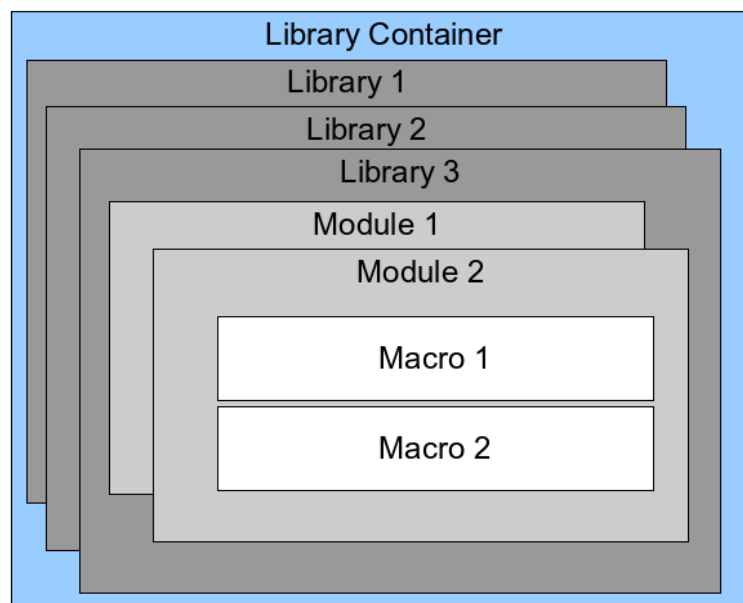


Figure 4: Macro Library hierarchy

A computer scientist would use Figure 5 to precisely describe the situation. The text “1..\*” means one or more, and “0..\*” means zero or more. The black triangle means composed of or contains.

- A library container contains one or more libraries, and each library is contained in one library container.
- A library contains zero or more modules, and each module is contained in one library.
- A module contains zero or more macros, and each macro is contained in one module.

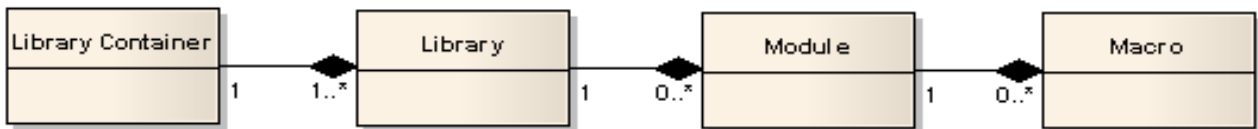


Figure 5: Macro Library hierarchy

Use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the OpenOffice.org Basic Macros dialog (see Figure 6). All available library containers are shown in the *Macro from* list. Every document is a library container, capable of containing multiple libraries. The application itself acts as two library containers, one container for macros distributed with OpenOffice.org called OpenOffice.org Macros, and one container for personal macros called My Macros. As shown in Figure 6, only two documents are currently open.

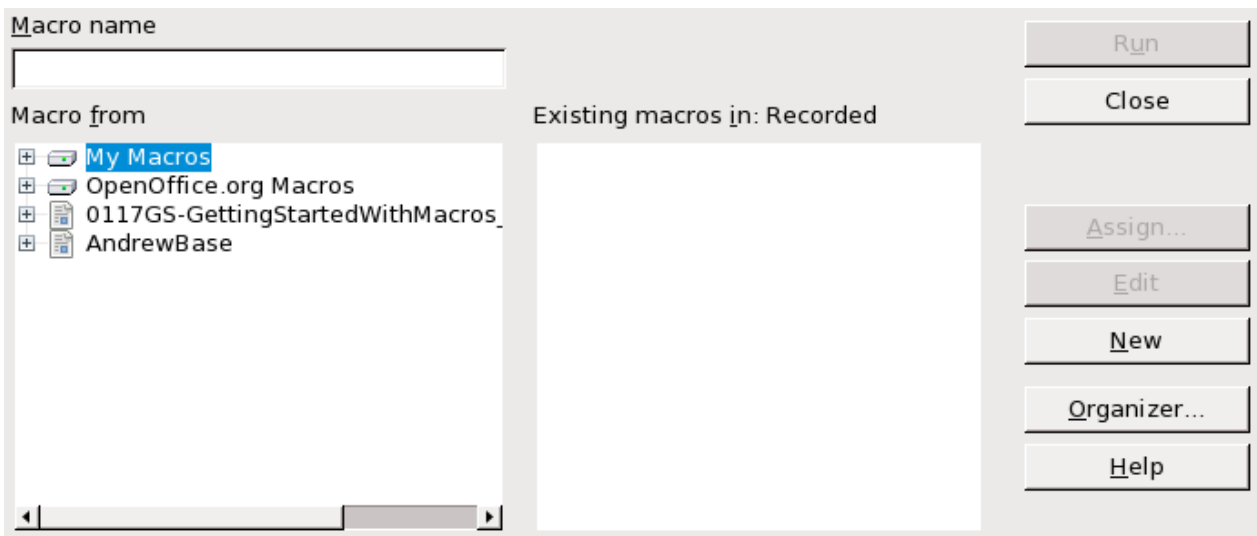


Figure 6: Library containers are shown on the left

The OpenOffice.org Macros are stored with the application runtime code, which may not be editable to you unless you are an administrator. This is just as well since these macros should not be changed and you should not store your own macros in the OOo container.

Unless your macros are applicable to a single document, and only to a single document, your macros will probably be stored in the My Macros container. The My Macros container is stored in your user area or home directory.

If a macro is contained in a document, then a recorded macro will attempt to work on that document; primarily because it uses “ThisComponent” for its actions.

Every library container contains a library named *Standard*. It is better to create your own libraries with meaningful names than to use the Standard library. Not only are meaningful names easier to manage, but they can also be imported into other library containers whereas the Standard library cannot.

---

**Caution**

OpenOffice.org allows you to import libraries into a library container, but it will not allow you to overwrite the library named Standard. Therefore, if you store your macros in the Standard library, you cannot import them into another library container.

---

Just as it makes good sense to give your libraries meaningful names, it is prudent to use meaningful names for your modules. By default, OpenOffice.org uses names such as Module1. Feel free to use your own meaningful name.

As you create your macros, you must decide where to store them. Storing a macro in a document is useful if the document will be shared and you want the macro to be included with the document. Macros stored in the application library container named My Macros, however, are globally available to all documents.

Macros are not available until the library that contains them is loaded. The Standard library and Template library, however, are automatically loaded. A loaded library is displayed differently from a library that is not loaded. To load the library and the modules it contains, double-click on the library.

## Where are macros stored?

OpenOffice.org stores user-specific data in a directory under the user's home directory. The location is operating system specific. Use **Tools > Options > OpenOffice.org > Paths** to view where other configuration data is stored. On Windows XP, this is C:\Documents and Settings\\Application Data. User macros are stored in OpenOffice.org\3\user\basic. Each library is stored in its own directory off the basic directory.

It is not important to understand where macros are stored for casual use. If you know where they are stored, however, you can create a backup, share your macros, or inspect them if there is an error.

Use **Tools > Macros > Organize Dialogs** to open the OpenOffice.org Macro Organizer dialog. Another common way to open this dialog is to use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the OpenOffice.org Macros dialog and then click the **Organizer** button.



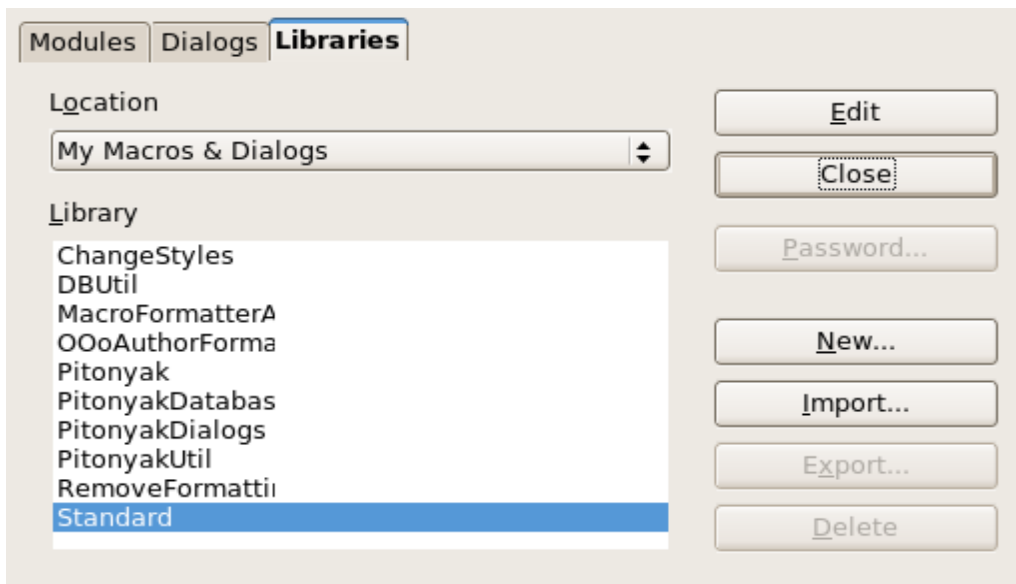


Figure 7: The macro organizer dialog

## Importing macros

The OpenOffice.org Macro Organizer dialog provides functionality to create, delete, and rename libraries, modules, and dialogs. Select the library container to use and then click the **Import** button to import macro libraries (see Figure 8).

---

**Tip** You cannot import the library named Standard.

---

**Tip** On Linux, the OpenOffice.org-specific files are stored in a directory whose name begins with a period. Directories and files with names beginning with a period are not shown in a normal selection dialog. To open the directory, I navigated to the parent directory, entered the name `.openoffice.org\3`, and then clicked **Open**. This opened the directory, which was not initially shown.

---

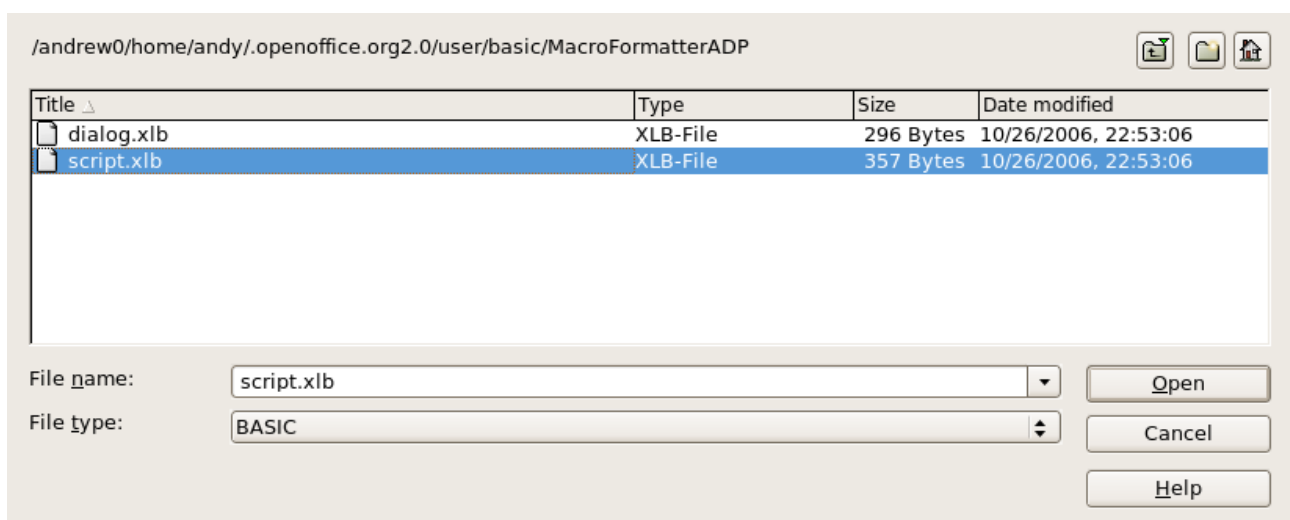


Figure 8: Select a macro library to import

Navigate to the directory containing the library to import. There are usually two files from which to choose, `dialog.xlb` and `script.xlb`. It does not matter which of these two files you select; both will be imported. Select a file and click **Open** to continue.

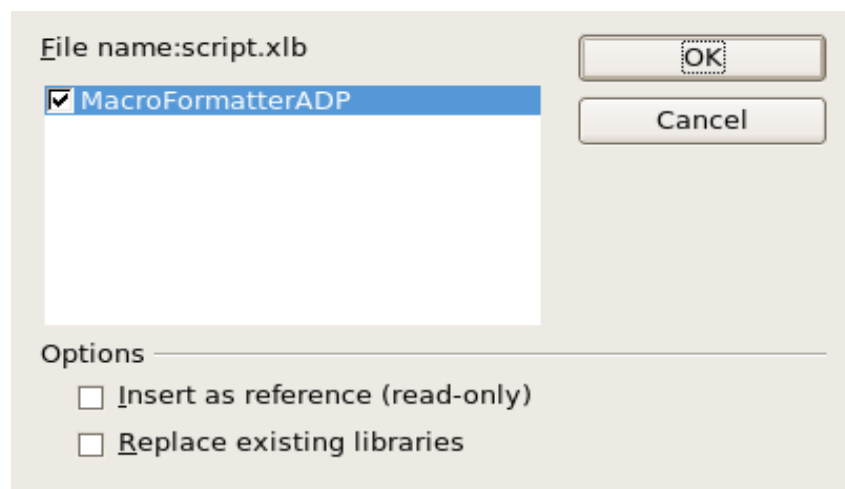


Figure 9: Choose library import options

If the library already exists, it will not be replaced unless **Replace existing libraries** is checked. If **Insert as reference** is checked, the library is referenced in its current location, but you cannot edit the library. If **Insert as reference** is not checked, however, the library is copied to the user’s macro directory.

Macros can be stored in libraries inside OpenOffice.org documents. Select a document rather than a directory on disk (as shown in Figure 8) to import libraries contained in a document.

## Downloading macros to import

Macros are available for download. Some macros are contained in documents, some as regular files that you must select and import, and some as macro text that should be copied and pasted into the Basic IDE; use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the OpenOffice.org Macros dialog, choose the macro to edit, and then click **Edit** to open the macro in the Basic IDE.

Some macros are available as free downloads on the Internet (see Table 1). “Adding an existing macro” on page 4 describes how to add these macros to your macros library.

Table 1. Places to find macro examples

Location	Description
<a href="http://www.oocomacros.org/">http://www.oocomacros.org/</a>	Excellent collection of packaged macros.
<a href="http://www.pitonyak.org/oo.php">http://www.pitonyak.org/oo.php</a>	Reference materials regarding macros.
<a href="http://www.pitonyak.org/database/">http://www.pitonyak.org/database/</a>	Reference materials regarding database macros.
<a href="http://development.openoffice.org/">http://development.openoffice.org/</a>	Lots of links to everything.
<a href="http://www.ooforum.org/">http://www.ooforum.org/</a>	Many examples and help.

## How to run a macro

A typical method to run a macro is as follows:

- 1) Use **Tools > Macros > Run Macro** to open the Macro Selector dialog (see Figure 10).
- 2) Select the library and module in the Library list (left hand side).
- 3) Select the macro in the Macro name list (right hand side).
- 4) Click **Run** to run the macro.

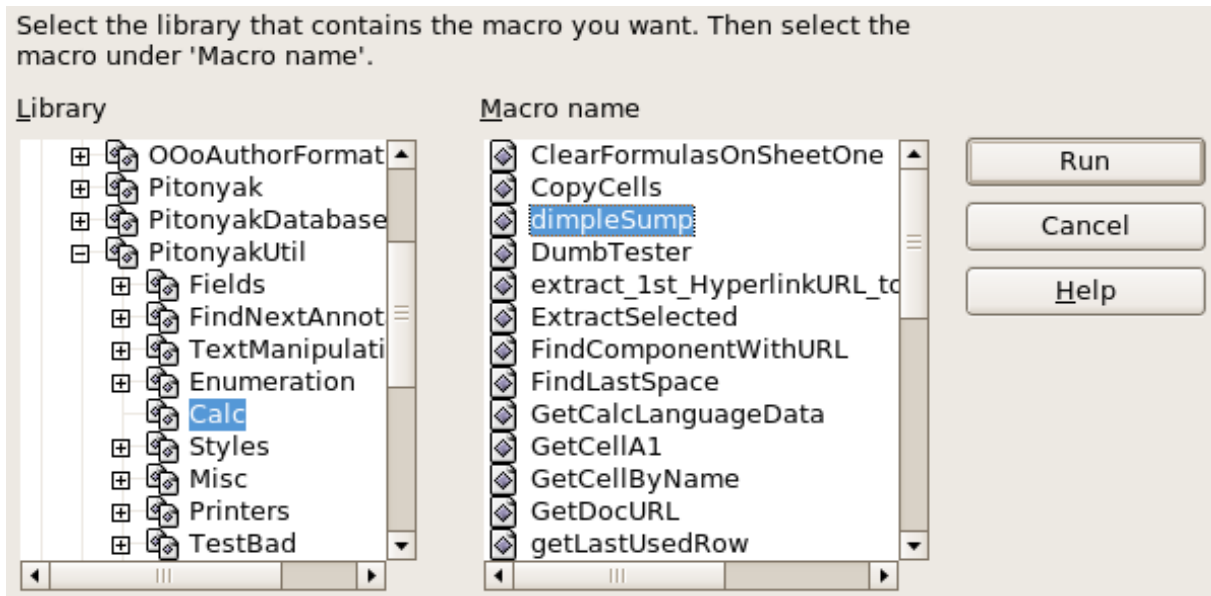


Figure 10: Use the Macro Selector dialog to run macros

Although you can use **Tools > Macros > Run Macro** to run all macros, this is not efficient for frequently run macros. A more common technique is to assign a macro to a toolbar button, menu item, keyboard shortcut, or a button embedded in a document. While choosing a method, it is also good to ask questions such as:


- Should the macro be available for only one document, or globally for all documents?
- Does the macro pertain to a specific document type, such as a Calc document?
- How frequently will the macro be used?

The answers will determine where to store the macro and how to make it available. For example, you will probably not add a rarely used macro to a toolbar. To help determine your choices, see Table 2.

Table 2. Methods for starting a macro

Type	OpenOffice.org	Document Type	Document
Toolbar	No	Yes	Yes
Menu	No	Yes	Yes
Shortcut	Yes	Yes	No
Event	Yes	No	Yes

To add a menu item, keyboard shortcut, or toolbar icon that calls a macro, use the Customize dialog (see Figure 12). Open this dialog in either of these ways:

- Choose **Tools > Customize** from the main menu bar.
- Each toolbar has an icon  that opens a menu; choose the **Customize Toolbar** option.

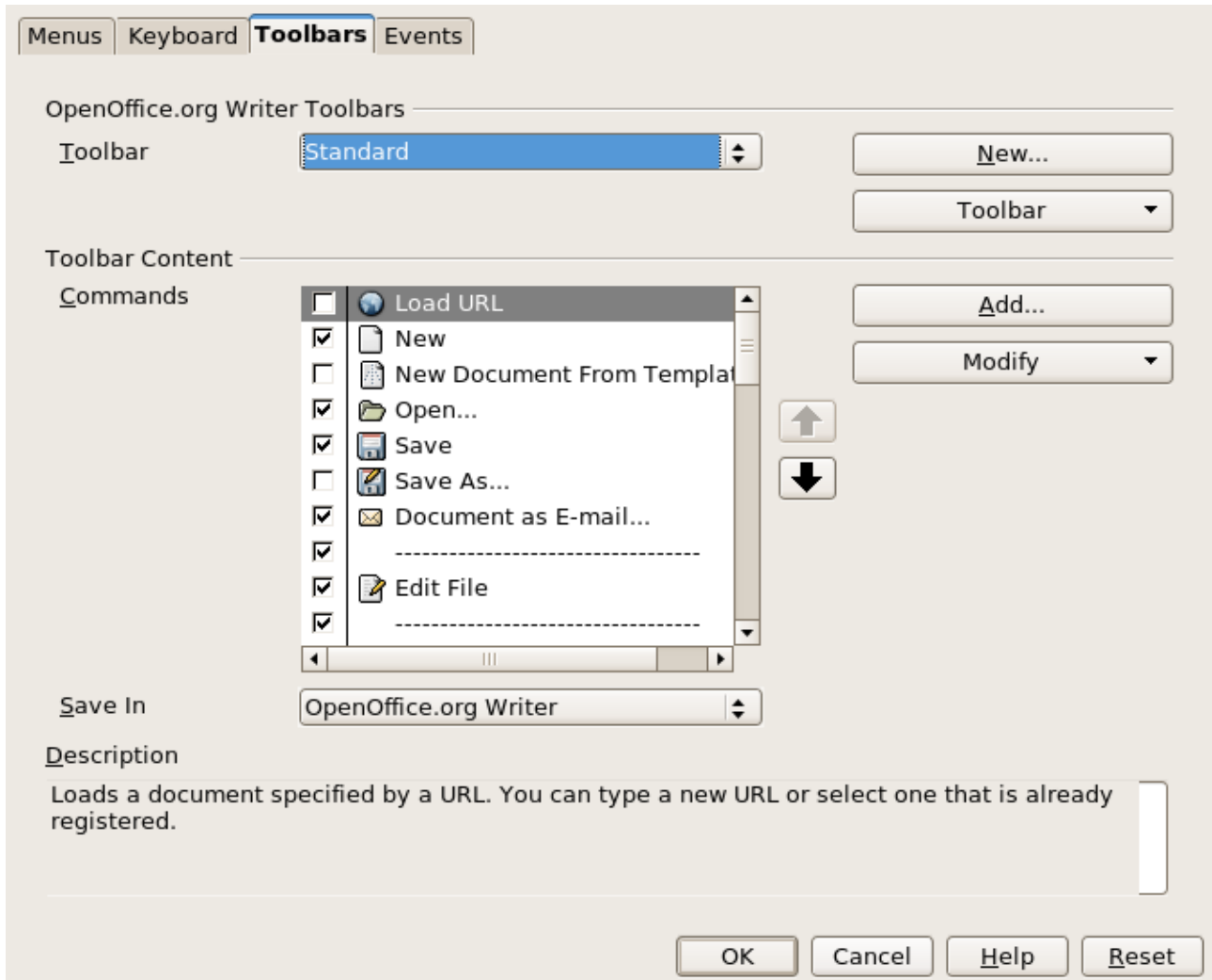


Figure 11: OpenOffice.org Customize dialog

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**Tip**

Complete coverage of the Customize dialog is beyond the scope of this document. Click the **Help** button to access the help pages included with OpenOffice.org.

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The Customize dialog contains tabs to configure menus, keyboard bindings, toolbars, and events.

## Toolbar

Macros can be added to toolbars. For more about modifying toolbars, see Chapter 14 (Customizing OpenOffice.org).

## Menu item

Use **Tools > Customize** to open the Customize dialog, and select the Menus tab. You can modify an existing menu, or create new menus that call macros. For more about modifying menus, see Chapter 14.

## Keyboard shortcuts

Use **Tools > Customize** to open the Customize dialog, and select the Keyboard tab. Assigning keyboard shortcuts is discussed in Chapter 14.

## Event

In OpenOffice.org, when something happens, we say that an event occurred. For example, a document was opened, a key was pressed, or the mouse moved. OpenOffice.org allows events to cause a macro to be called; the macro is then called an event handler. Full coverage of event handlers is well beyond the scope of this document, but a little knowledge can accomplish much.

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### Caution



Be careful when you configure an event handler. For example, assume that you write an event handler that is called every time that a key is pressed, but you make a mistake so the event is not properly handled. One possible result is that your event handler will consume all key presses, forcing you to forcibly terminate OpenOffice.org.

---

Use **Tools > Customize** to open the Customize dialog, and select the Events tab (see Figure 12). The events in the Customize dialog are related to the entire application and specific documents. Use the Save In box to choose OpenOffice.org, or a specific document.

A common use is to assign the Open Document event to call a specific macro. The macro then performs certain setup tasks for the document. Select the desired event and click the **Macro** button to open the Macro Selector dialog (see Figure 13).

Select the desired macro and click **OK** to assign the macro to the event. The Events tab shows that the event has been assigned to a macro (see Figure 14). When the document opens, the PrintHello macro is run.

Many objects in a document can be set to call macros when events occur. The most common usage is to add a control, such as a button, into a document. Even double-clicking on a graphic opens a dialog with a Macros tab that allows you to assign a macro to an event.

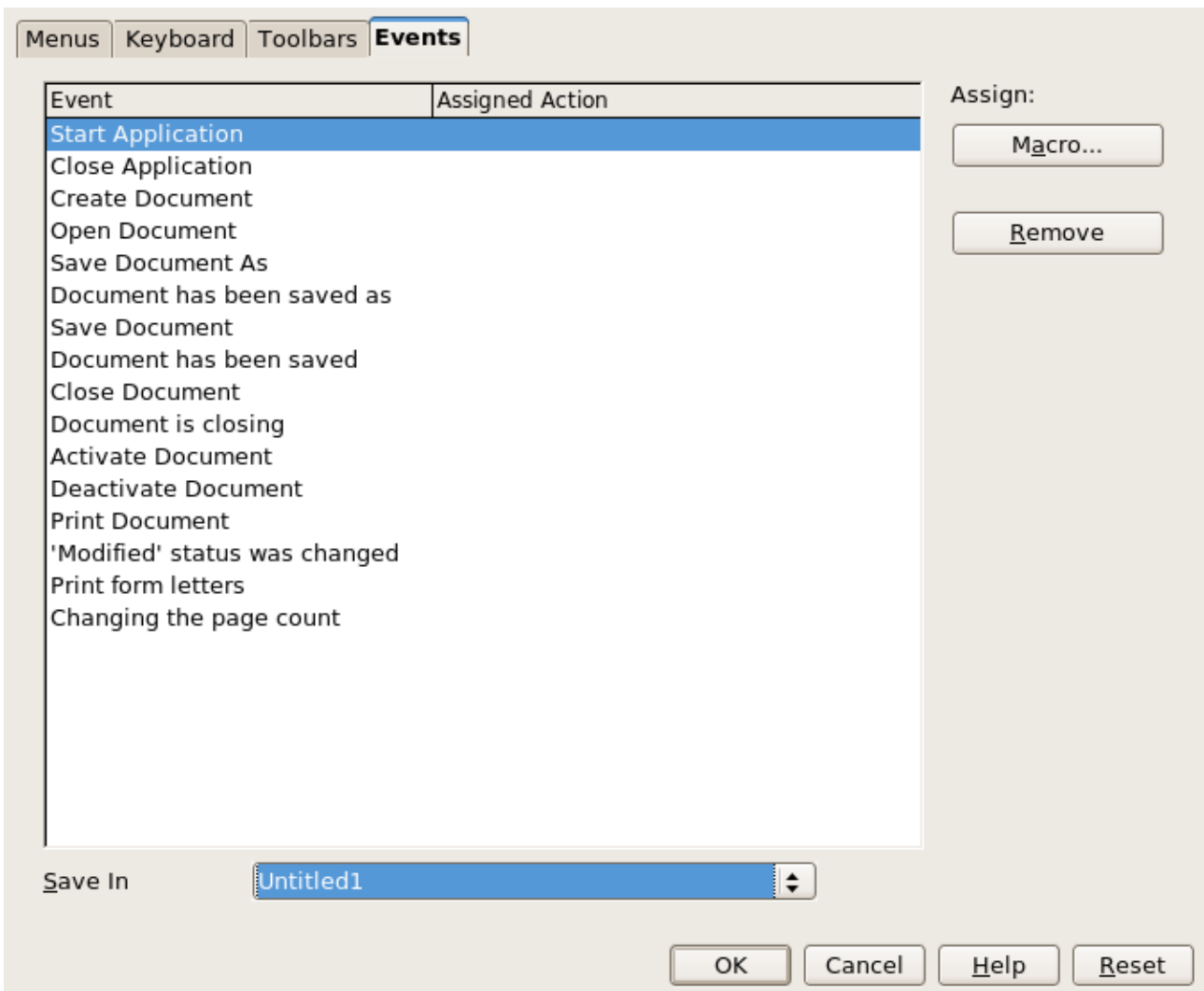


Figure 12: Assign macro to an application level event

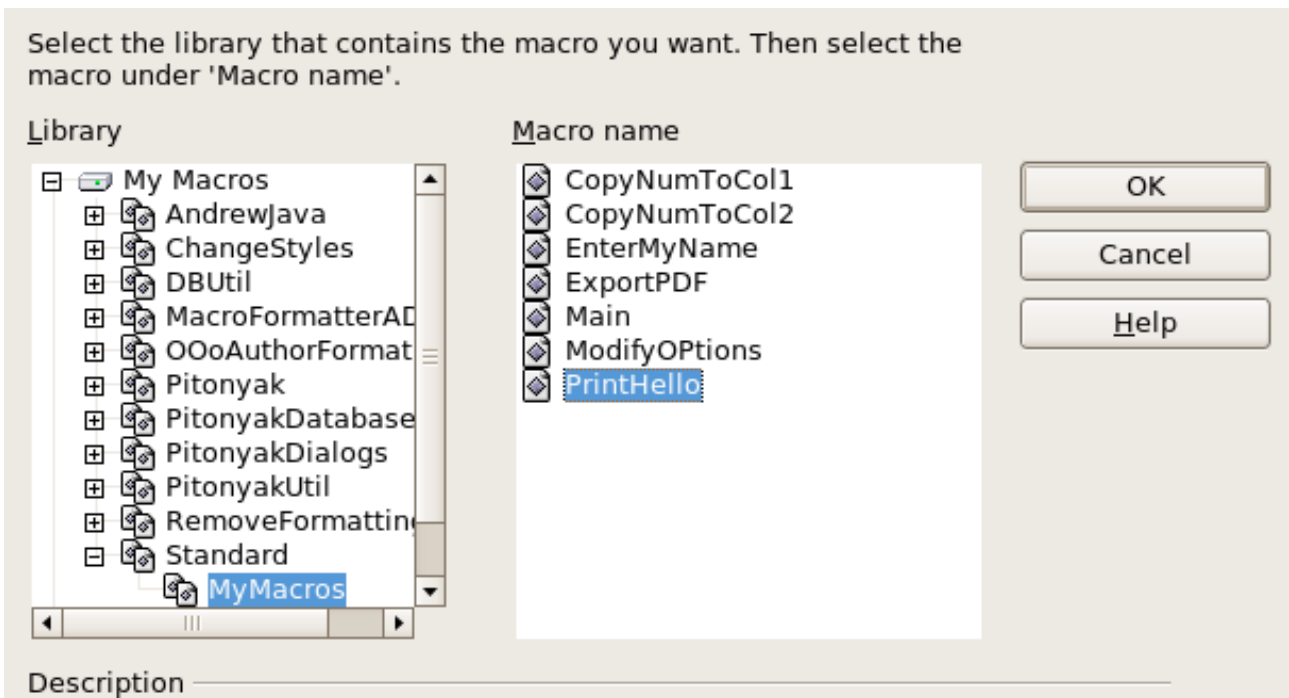


Figure 13: Assign macro to the document open event

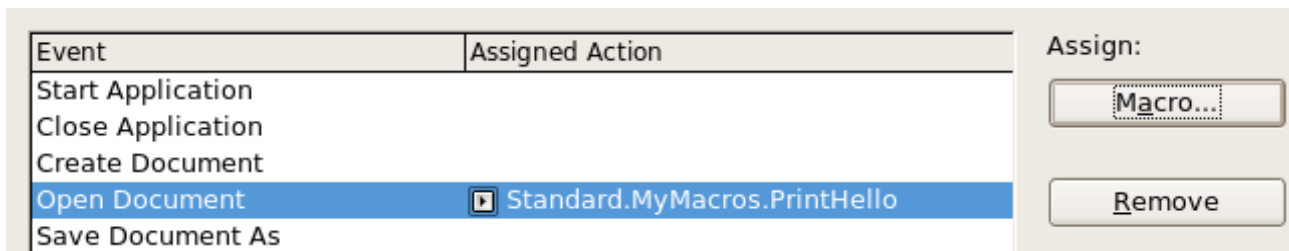


Figure 14: PrintHello is assigned to the Open Document event

## Extensions

An extension is a package that can be installed into OpenOffice.org to add new functionality. Extensions can be written in almost any programming language and may be simple or sophisticated. Extensions can be grouped into types:

- Calc Add-Ins, which provide new functionality for Calc, including new functions that act like normal built-in functions
- New components and functionality, which normally include some level of UI integration such as new menus or toolbars
- Data pilots that are used directly in Calc
- Chart Add-Ins with new chart types
- Linguistic components such as spell checkers
- Document templates and images

Although individual extensions can be found in different places, there is an extension repository at: <http://extensions.services.openoffice.org/>.

For more about obtaining and installing extensions, see Chapter 14 (Customizing OpenOffice.org).

## Writing macros without the recorder

The examples covered in this chapter are created using the macro recorder and the dispatcher. You can also write macros that directly access the objects that comprise OpenOffice.org. In other words, you can directly manipulate a document.

Directly manipulating OOo's internal objects is an advanced topic that is beyond the scope of this chapter. A simple example, however, demonstrates how this works.

*Listing 7: Append the text "Hello" to the current document.*

```
Sub AppendHello
  Dim oDoc
  Dim sTextService$
  Dim oCurs

  REM ThisComponent refers to the currently active document.
  oDoc = ThisComponent

  REM Verify that this is a text document
  sTextService = "com.sun.star.text.TextDocument"
  If NOT oDoc.supportsService(sTextService) Then
```

```

    MsgBox "This macro only works with a text document"
    Exit Sub
End If

REM Get the view cursor from the current controller.
oCurs = oDoc.currentController.getViewCursor()

REM Move the cursor to the end of the document
oCurs.gotoEnd(False)

REM Insert text "Hello" at the end of the document
oCurs.Text.insertString(oCurs, "Hello", False)
End Sub

```

## Finding more information

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Numerous resources are available that provide help with writing macros. Use **Help > OpenOffice.org Help** to open the OOO help pages. The upper left corner of the OOO help system contains a drop-down list that determines which help set is displayed. To view the help for Basic, choose *OpenOffice.org Basic* from this list.

## Included material

Many excellent macros are included with OOO. Use **Tools > Macros > Organize Macros > OpenOffice.org Basic** to open the Macro dialog. Expand the Tools library in the OpenOffice.org library container. Inspect the Debug module—some good examples include `WritedbInfo(document)` and `printdbgInfo(sheet)`.

## Online resources

The following links and references contain information regarding macro programming:

<http://user.services.openoffice.org/> (OOO forums, well supported)

<http://api.openoffice.org/docs/common/ref/com/sun/star/module-ix.html> (official IDL reference; here you'll find almost every command with a description)

[http://wiki.services.openoffice.org/wiki/Documentation/BASIC\\_Guide](http://wiki.services.openoffice.org/wiki/Documentation/BASIC_Guide) (official OpenOffice.org BASIC Programming Guide)

[http://wiki.services.openoffice.org/wiki/Documentation/DevGuide/OpenOffice.org\\_Developers\\_Guide](http://wiki.services.openoffice.org/wiki/Documentation/DevGuide/OpenOffice.org_Developers_Guide) (official OpenOffice.org Developers Guide; contains a detailed explanation)

<http://www.pitonyak.org/oo.php> (Andrew Pitonyak's macro page)

<http://www.pitonyak.org/AndrewMacro.odt> (numerous examples of working macros)

<http://www.pitonyak.org/book/> (Andrew Pitonyak's book on macros)

<http://www.pitonyak.org/database/> (numerous macro examples using Base)

<http://docs.sun.com/app/docs/doc/819-0439> (Sun's book on macro programming—very well written and laid out; the OOO BASIC Programming Guide and the OOO Developers Guide are derived from this book)



## Printed and eBook materials

The following books are available for purchase in both printed and eBook form from their publishers.

Andrew Pitonyak's *OpenOffice.org Macros Explained*. See <http://www.hentzenwerke.com/catalog/oome.htm>.

Dr. Mark Alexander Bain's *Learn OpenOffice.org Spreadsheet Macro Programming*. See <http://www.packtpub.com/openoffice-ooobasic-calc-automation/book>.